

JACKSON PARISH LIBRARY BOARD

JONESBORO, LOUISIANA

MINUTES – September 15, 2014; Corrected October 1, 2014

The regular meeting of the Jackson Parish Library Board was held on Monday, September 15, 2014, at 4:00 p.m. at the Jackson Parish Library with the following members present: Mrs. Baker, Mrs. Crawley, Mr. Culpepper, Mrs. Ezell, Mrs. Ford, Mrs. Massey, and Mrs. Rushing. Mrs. Essmeier was absent. Mrs. Gates and Mrs. Faircloth were also in attendance.

The meeting was called to order at 4:10 p.m. by Mrs. Massey. Mrs. Massey welcomed everyone to the meeting. Mrs. Ezell gave the invocation. There were no public comments.

Motion Mrs. Crawley, second Mr. Culpepper to approve the minutes of August 18, 2014, as presented. Motion carried.

Motion Mr. Culpepper, second Mrs. Crawley to approve the financial report as presented. Motion carried. Motion Mrs. Rushing, second Mrs. Baker to approve the statistical report as presented. Motion carried.

Mrs. Massey presented the minutes of the Personnel Committee meeting as follows:

JACKSON PARISH LIBRARY BOARD

Building & Finance Committee

MINUTES – September 15, 2014

The committee meeting of the Jackson Parish Library Board Building & Finance Committee was held on Monday, September 15, 2014, at 3:00 p.m. at the Jackson Parish Library with the following members present: Mrs. Carol Massey, Mrs. Carolyn Crawley, Mrs. Margaret Ford and Mrs. Sherri Ezell, who arrived late. Mrs. Dean Rushing, Mrs. Sylvia Baker, Mrs. Crystal Gates and Mrs. Faircloth were also in attendance. The meeting was called to order at 3:03 p.m. by Mrs. Massey, chair. Mrs. Massey welcomed everyone to the meeting. Mrs. Crawley gave the invocation. There were no public comments.

Mrs. Gates reviewed drafts of the 2014 Amended Budget and 2015 Budget. She also discussed the need to meet again regarding the budget in early October so that the approved budgets could be submitted to the Jury office on time. All present agreed to meet on Monday, October 6, 2014, at 4:00 p.m.

Motion Mrs. Crawley, second Mrs. Massey to adjourn. Motion carried. The meeting was adjourned at 3:31 p.m.

Motion Mrs. Rushing, second Mrs. Ezell to approve the Building & Finance Committee meeting minutes as presented. Motion carried.

Motion Mr. Culpepper, second Mrs. Ezell to postpone the Director's evaluation until the October 6, 2014 meeting. Motion carried.

Under strategic plan, Mrs. Gates advised that the abatement of the old Traina building had been completed. All present discussed leaving the pecan tree, per Mr. Riley's suggestion. Mrs. Gates gave an update on the progress of the Chatham branch, which could not be approved by the fire marshal until the phone lines are connected. Plans are being discussed regarding a combination grand opening and Christmas open house. She also presented a quote from Mr. Kavanaugh for landscaping work to be done at the Chatham site which could be started as early as next week and would include plants, shrubbery, irrigation, and sod work. Motion Mrs. Crawley, second Mrs. Ezell to approve the Kavanaugh's Landscaping quote in the amount of \$23,380.00. Motion carried. Mrs. Gates advised that the purchase of a library van at the state contract price has been completed. Mrs. Gates then reviewed the need for a layer of gravel or limestone rock to be placed around the HVAC units to prevent erosion and Mr. Menzina's request that the Jury provide such rock if possible. Mr. Culpepper agreed to check into the matter for the library.

Mrs. Gates then reviewed recent travel, including attendance at ARSL and the presentation given by herself and Mrs. Barnes. She shared the success of the program and its popularity with other attendees. Attendees at the Trail Blazer Library System and Northeast Louisiana Trustee Association meeting shared the success of that meeting, the forthcoming state aid and a wonderful luncheon with a local author.

Mrs. Gates advised that a housekeeper had been hired, and that she would not request their approval until the normal ninety day probationary period was successful. She also advised that advertisements were out for both the assistant position for customer service and the programming coordinator position.

Under announcements, Mrs. Gates advised that grant events were coming up, including Civil War 150. The next regular board meeting is scheduled for Monday, October 6, 2014, at 4:00 p.m. There being no further business, motion Mrs. Rushing, second Mr. Culpepper to adjourn. Motion carried. The meeting was adjourned at 5:01 p.m.

Mrs. Carol Massey, President

Mrs. Crystal Gates, Secretary