

## **JACKSON PARISH LIBRARY BOARD**

### **JONESBORO, LOUISIANA**

#### **MINUTES – October 24, 2014**

The special meeting of the Jackson Parish Library Board was held on Friday, October 24, 2014, at 12:00 p.m. at the Jackson Parish Library with the following members present: Mrs. Crawley, Mr. Culpepper, Mrs. Essmeier, Mrs. Ezell, Mrs. Massey, and Mrs. Rushing. Mrs. Baker and Mrs. Ford were absent. Mrs. Huckaby, Mrs. Gates and Mrs. Faircloth were also in attendance.

The meeting was called to order at 12:01 p.m. by Mrs. Massey. Mrs. Massey welcomed everyone to the meeting. Mrs. Ezell gave the invocation. There were no public comments.

Motion Mrs. Crawley, second Mrs. Rushing to approve the minutes of October 6, 2014, as presented. Motion carried. Motion Mr. Culpepper, second Mrs. Crawley to approve the financial and statistical reports as presented. Motion carried.

Mrs. Gates reviewed two revised lines for the 2015 budget to ensure that the end of year balance was not in the negative. She also advised that based on current needs and the current millage set, the library will not have enough funds to carry forward for 2016 unless the millage is set at its original rate. She reiterated her earlier explanation that re-assessment sets the millage maximum and, if the rate is not set at the rate previously approved by the voters, the library would have to go back and ask for a new tax rather than a renewal of its current tax. Motion Mrs. Crawley, second Mrs. Rushing to approve the 2015 Budget as presented. Motion unanimously carried.

Mrs. Gates reviewed the status of the demolition of the adjacent property, which is scheduled to begin next week. Mrs. Gates then advised that furniture has begun arriving and installation of the adult furniture is near completion. Additional furniture is set to arrive next week, and the punch list for furniture will be conducted then as well. Motion Mrs. Massey, second Mrs. Crawley to have Board approve dispensation of any furniture in storage that is not used at the Chatham Branch prior to such dispensation. Motion carried. Mrs. Gates then advised that the compressor on one of the children's units is dead and reviewed the repair quote in the amount of \$3,236.00 and the replacement quote of \$3,775.00. Motion Mrs. Crawley, second Mrs. Rushing to approve Holstead's quote in the amount of \$3,775.00 for the replacement of the unit. Motion carried. Mrs. Gates then reviewed three quotes for refrigerators needed for Chatham and a replacement refrigerator for Jonesboro. Motion Mrs. Crawley, second Mrs. Ezell to authorize Mrs. Gates to purchase all three refrigerators from Lowe's at a price of \$1,498 each. Motion failed. Upon further discussion, motion Mr. Culpepper, second Mrs. Rushing to authorize Mrs. Gates to purchase two refrigerators from Lowe's at a price of \$1,498 each and to get quotes for a smaller refrigerator to be purchased at a later date. Motion carried. After further discussion regarding the savings granted by ordering in a quantity of three (contractor's

discount), motion Mrs. Crawley to authorize Mrs. Gates to purchase all three identical refrigerators at the same time if the library would be granted the contractor's discount. Motion died for lack of second. Motion Mrs. Rushing, second Mrs. Essmeier to recess for 5 minutes to allow Mrs. Gates time to verify with Lowe's the library's ability to qualify for a contractor's discount. Motion carried. After recess, Mrs. Gates reviewed the quoted price by Lowe's, including the contractor's discount, of \$4,066.17 for all three identical refrigerators and necessary connectors. Motion Mrs. Crawley, second Mrs. Ezell to rescind the previous motion authorizing Mrs. Gates to purchase two refrigerators from Lowe's at a price of \$1,498 each and to get quotes for a smaller refrigerator to be purchased at a later date. Motion carried. Motion Mrs. Crawley, second Mrs. Ezell to authorize Mrs. Gates to purchase all three identical refrigerators and necessary connectors from Lowe's at a price of \$4,066.17 per quote and discount as provided and discussed. Motion carried.

Under announcements, Mrs. Gates reminded everyone to view the Farming on the Farm exhibit. She also noted upcoming Civil War 150 programs scheduled for November, including a visit from Vicksburg Military Museum, re-enactors of the Civil War, and a Gettysburg program planned for the Good Books, Good Friends Book Club. Mrs. Gates then reviewed numerous continuing education programs for staff offered by the State Library and the upcoming Fall Admin Conference. Motion Mrs. Rushing, second Mrs. Crawley to authorize Mrs. Gates to travel overnight to attend the Fall Admin Conference in Baton Rouge on November 14, 2014. Motion carried. The next regular board meeting is scheduled for Monday, November 17, 2014, at 4:00 p.m. There being no further business, motion Mr. Culpepper, second Mrs. Crawley to adjourn. Motion carried. The meeting was adjourned at 1:00 p.m.

Mrs. Carol Massey, President

Mrs. Crystal Gates, Secretary