

Jackson Parish Library Board

Jonesboro, Louisiana

Minutes—May 16, 2016

The Jackson Parish Library Board of Control met in on Monday, May 16, 2016 at 4:30 pm at the Jackson Parish Library. The meeting was called to order by Mrs. Massey, Board President. Members present: Mrs. Baker, Mrs. Cooper, Mrs. Essmeier, Mrs. Fauchaux, Mrs. Ford, Mrs. Massey, and Mrs. McGee. Mrs. Rushing was absent. Mrs. Massey welcomed everyone and gave the invocation. There being no public comments, the Board proceeded with the proposed Agenda.

Mrs. Essmeier made a motion to approve the minutes of the last Board Meeting in April 2016. Mrs. Baker seconded the motion. Motion carried. Mrs. Essmeier made a motion to amend the agenda under personnel to add letter C for executive session and to add item XI. Mrs. Baker seconded the motion. Motion carried. Mrs. Massey made a motion to approve the Financial Data Report for April 2016. Mrs. Essmeier seconded the motion. Motion carried. Mrs. Baker made a motion to approve the Statistical Data Report for April 2016. Mrs. Fauchaux seconded the motion. Motion carried.

The Librarian briefed the Board on the update of the new camera systems for the Jonesboro and Chatham branches with Digital Security. The Librarian discussed the need of a petty cash fund for the Chatham branch. Mrs. Essmeier made a motion to provide a petty cash fund for the Chatham branch in the amount of \$50. Mrs. Massey seconded the motion. Motion carried.

The Librarian briefed the Board on the Umdabu South African Dance Company performances at the Jonesboro Hodge Middle School and the Chatham branch. The Librarian also briefed the Board on the upcoming Summer Reading Program and explained the schedule of events. The Librarian updated the Board on the new Bookmobile employee.

Mrs. Massey made a motion to go into executive session. Mrs. Essmeier seconded the motion. Motion carried. Mrs. Essmeier made a motion to come out of executive session with no action taken. Mrs. Baker seconded the motion. Motion carried.

Mrs. Essmeier made a motion for a salary adjustment for Velma Blankenship beginning June 1, 2016. Mrs. Baker seconded the motion. Motion carried. Mrs. Essmeier made a motion to move employee Floyd Knox from probationary status to permanent status. Mrs. McGee seconded the motion. Motion carried. The Librarian briefed the Board on the status of the email server and website. With no further comments, Mrs. McGee made the motion to adjourn the meeting. Mrs. Massey seconded the motion. Motion carried.

Mrs. Carol Massey, President

Marcie Nelson, Secretary